

STALLHOLDERS TERMS & CONDITIONS

FRIDAY 10th JULY 2026

9am – 5pm

MUSGRAVE PARK, South Brisbane Q 4101

BRISBANE NAIDOC

Gates Open	6am Stallholders – Vehicles Enter via Edmondston St
Public Entry	9am – Free Entry: Russell St, Cordelia St Edmondston St
Stalls Trading	9am to 5pm
Parking	No Parking within the Parklands

APPLICATION PROCESS

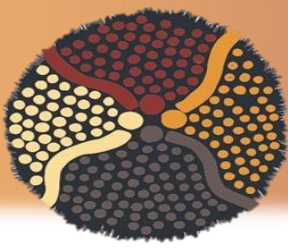
1. Submission of an application does not ensure a site at the event. Stall applications will be determined by you providing the relevant information and permits, and payment of fees by Due Date. You will be notified as to any further information that may be required.
2. Stallholders who wish to set up a branded vehicle beside your marquee, are required to book another Site for the vehicle, and email photographs, the dimensions and weight of your vehicle to mpffdoperations@gmail.com.
4. Stallholders should consider the target group of our event, i.e. family groups and provide services at reasonable prices.
5. FOOD Stallholders will need to provide copies of current permits, insurance, certifications to support your application. You **MUST** carry your Food Permits / Licence and be able to produce them on the day if requested by the relevant authorities. [Please be advised that health authorities will attend our event, and if your stall or activities is deemed unsafe or you do not have the relevant permits to conduct your activities, you may be requested to close your site immediately]. refer to [Brisbane City Council Permits](#)
6. Food Stallholders must dispose of your own food wastes / oils / grey water / rubbish appropriately and always maintain your site according to your Food Permit / Licence.
7. Site Fees must be finalised by Wednesday 10th June 2026.

BUMP IN PROCEDURES

1. Stallholders can access your stall sites on Thursday 9 July between 3pm and 5pm.
2. ENTRY via the Gates off Edmondston Street. You will be directed by event staff / security at the check points.
3. Vehicles will only be permitted into Musgrave Park *to drop your equipment near your Site from Central Avenue.*
4. Stallholders can bump in on the day of the event, from 6am, ready to operate by 9am.
5. Vehicle EXIT is through Russell St gates.
6. NO Vehicle Access after 8am on the day of the event.

SETTING UP YOUR SITE

1. Stallholders are NOT permitted to drive any pegs or similar object into the surface of the Park. Any damage caused by you in this manner (grasslands or underground works) will be billed directly to you. If you are supplying your own Marquee, please ensure you have weights to secure your site.
2. Stallholders, please ensure that you maintain your activities within your Site, and that signage/banners and other installations do not impact upon other sites or pedestrian walkways.
3. Stallholders must take all reasonable measure to minimize hazards or potential risks; this includes your site display, equipment, storage, electrical equipment and disposal of waste / rubbish / cardboard / food wastes / cooking oils.



Musgrave Park

FAMILY FUN DAY

www.musgraveparkevents.com Est. 1992

VEHICLE ACCESS

1. NO vehicles will be permitted to enter the park after 8am on the day of the event without expressed permission from the Event Manager.
2. If you are unable to have your stall set up on Thursday the day before, you will need to walk your equipment into the park on the day of the event if entering after 8am.
3. NO PARKING - vehicles are not permitted to park inside the event grounds. Vehicles may be towed if they are parked inside the event grounds without permission from the Event Manager.
4. No vehicles will be permitted access to turfed areas of the park unless Trak matting is provided.
5. VEHICLE ENTRY via the Gates off Edmondston Street. You will be directed by event staff / security at the check points.

BUMP OUT PROCEDURES Friday 10 July.

1. Under no circumstance will you be allowed to bring vehicles onto the Park until after 5pm at the directions of Event Staff / Event Security.
2. If you need to vacate your stall before this time, please notify HQ. You will be required to walk any equipment off the park. Golf Buggy transport will be on site and may be accessible to assist with your bump out activities. Please understand our priority is transport for Elders, disabled and mums with bubs.
3. Vehicles can only ENTER at Edmondston St and EXIT via Russell Street only, at the direction of event staff.

HEALTH & SAFETY

1. It is your responsibility to KEEP YOUR SITE CLEAN AND TIDY, and that YOUR SITE IS SAFE and hazard free.
2. It is your responsibility to ensure any excess material such as pamphlets, posters, give aways, cardboard boxes, food scraps and any other equipment you have brought into the Park for your stall, is placed in the INDUSTRIAL SKIP BINS located on the Park, or removed from the site by you.
3. A CLEAN-UP FEE of \$100 will be charged to your organisation if you fail to meet this obligation. Event Staff will oversee the adherence to this obligation.
4. First Aide is available on site, from the Queensland Ambulance Service – located on the Site Map.
5. Other emergency services available on Site include Event Security and the Queensland Police Service.
6. The Event EVACUATION PLAN is downloadable from the website. You may display a copy at your Site for quick reference on the day.

RECYCLING & WASTE MANAGEMENT

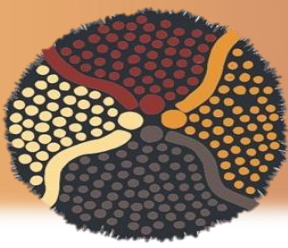
1. We have placed recycling bins and general waste bins and cardboard skip bin throughout the park for your use.
2. Please ensure you take care when using these bins to ensure you are recycling all appropriate materials.

GLASSWARE

1. Glassware is not permitted on the Park at any time. That includes the sale of drinks in glass bottles.
2. No glass permitted at any time during event bump in, event operations or bump out activities.

ELECTRICAL APPLIANCES

1. You are responsible to **provide your own electrical extension cords** for your site. Extension Cords can be available at Costs to be paid by you prior to power being supplied to your site.
2. **All electrical appliances must be tagged and tested**, displaying current tag.
3. The Electrician will install the powered sites. If your stall does not meet this requirement, we may refuse to provide power to your site.
4. Tag and Testing will be available on the day, at your own costs.
5. Workplace Health & Safety Officers will attend the Park on Friday, and they will be checking stalls and your adherence to safety issues.
6. Food Vendors must always maintain a safe work environment and display relevant trading licenses.



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OTHER IMPORTANT INFORMATION

- No Confetti, Rice, Streamers, or similar material are permitted in the Park.
- No Helium Balloons to be released into the environment.
- No plastic straws.
- This event is an Alcohol and Drug Free Event.
- BAG CHECKS may be conducted upon entry; Any prohibited substances will be reported to the appropriate authority, and no entry will be granted until the substance is removed from the premises.
- You are to comply with all the relevant provisions of the Workplace Health & Safety Act 1995, in its entirety, as amended.
- Your attention is drawn to the Duty of Care prescribed by both Statute and Common Law.
- If you need to contact us our preferred method is via email but in an emergency, mobile details below, for you to call or text, or you can write your correspondence via email to the Event Manager at mpffdoperations@gmail.com
- Parking maybe available in the surrounding streets Or Private Parking facilities.

EVENT STAFF are Volunteers.

- Please treat our Volunteers with respect and understanding; they are here to assist you and support a successful and enjoyable celebration for all.
- Volunteers come with a huge offering of themselves and invaluable skills; they are friends we haven't yet met.
- We'd appreciate your hand of friendship to them, and the opportunity to share in all aspects of First Nations culture and heritage, and what you bring to the celebrations.

CHECKLIST: Please email a copy of the following documents and information:

- Food Business Licence
- Certificate of Currency
- Food Safety Certificate
- Diagram and Dimensions, of any extras to your Site Exhibit; including awnings / Vehicle and weight / or other [photo booth, popcorn machine, give-away treats / fruit, computer games, hot / cold beverages, etc]

EVACUATION PLAN MAP

- Please download the map from the website.
- You may like to display this map in your stall to share with your colleagues and guests.

EVENT HOTLINE NUMBER 0434 545 475

EMERGENCY SERVICES 000

*QAS FIRST AID is on site – refer to the Event site Map.

*QPS will be in attendance throughout the day.

*SECURITY Officers are on site; they will be the first responders in case of an emergency.

We sincerely thank you for your ongoing support.